Japanese Journal of Veterinary Dermatology
Instructions for Authors

1. Submissions for unpublished English texts in animal dermatology and related fields are divided into four
categories: full papers, brief notes, case reports, reviews and letters. However, these submission categories are
subject to change by the Editorial Board. For submitted manuscripts that do not belong to any of the above
categories, the Editorial Board may name a category specially for such submission.
Summary, keywords (in alphabetical order) and running
head are to be entered for full papers, brief notes and case
reports corresponding to each submission category. The
title, author names and affiliations are also to be indicated.

2. The Editorial Board will review the paper to decide
whether it will be published in the Journal, with the
Editorial Board chairman making the decision. The
Board will not accept submissions with ethical issues in
the handling of animals.

3. Every author should declare at the end of the paper,
before acknowledgments or references, whether or
not the author has a conflict of interest (COI), in the
following manner:
[Example 1] If a conflict of interest exists:
"ABC is receiving research funding from XYZ
Corporation. No other authors have any conflicts of
interest."
[Example 2] If no conflicts of interest exist:
"No authors have any conflicts of interest."

4. Paper submissions to the Journal are not limited
to members of the Japanese Society of Veterinary
Dermatology.

5. Submission Guidelines
<General>
1) Manuscripts should be double-spaced A4 size in
portrait layout with sufficient margins throughout.
The number of words on a page with no tables or
figures will be approximately 850.
2) Manuscripts should be submitted in Microsoft Word
format. Figures are to be created in high resolution
(1024x768 resolution or higher) and compressed
in JPEG format for submission. Microsoft Excel or
Word is recommended for creating tables.
3) Names for foreign places and persons are to be left in
the language of origin, and scientific names are to be
clearly identified with italics.
4) Arabic numerals are to be used for numbers. Units
and abbreviations for weights and measures are
to generally be displayed as given below with no
period after the symbols. Use the following units and
common abbreviations: m, cm, mm, μm, nm, pm,
em2, l (liter), ml (milliliter), cc, μl (microliter), kg,
g, mg, μg, ng, pg, rpm, cal, Kcal, %, SD (standard
deivation), and SE (standard error).
When using other abbreviations, give the definition
in parentheses in the first instance and use the
abbreviation for subsequent instances. e.g.: systemic
lupus erythematosus (SLE).
5) For drug names, use the common name with the
product, company, city names and country names (if
not Japan) in parentheses.
6) Put page numbers on the center bottom of manuscript
pages, starting with the title page numbered as page 1.
7) Figures and tables
i. Vertical ruled lines should not be used for tables.
ii. Figures (including pictures), tables and captions are
to be grouped separate from the manuscript with
place markers in red lettering given clearly within
the actual manuscript.
iii. Figures, tables and their captions should be given
in a uniform manner throughout the manuscript
and tissue images should be displayed at scales or
should state final magnification.
iv. Naming should be formatted as Table 1, Fig. 1,
etc. As picture size will be determined during
the editing stage, no size is specified at time of
submission.
8) Writing references
References are to be written in the format given
below, numbered in alphabetical order by the last
name of the first author listed (even in the case
of Japanese), and listed together at the end of the
manuscript. Journal entries should have the author
names, year, article title, journal title, volume,
starting page–ending page. Book entries should
have author names, year, chapter title, pages quoted
(starting page–ending page), book title, edition
number, (with editor names), publisher name, and
place of publication.
Within the manuscript, quotes should be denoted
with 1), 3–5, 7), etc.
Reference example:
i. Books
443–446. In: Kirk’s Current Veterinary Therapy XIV (Bonagura, J.D. and Twedt, D.C. eds), Elsevier Saunders, St. Louis.

ii. Journals

9) English proofreading
When authors whose first language is not English submit their manuscript in English, they are required to attach a certificate issued by an English proofreading company certifying that the English has been proofread. English papers which have not been proofread may not be accepted.

</Full Papers>
1) On the first page, enter the title, authors’ full names, affiliations, contact address, phone and fax number, and email address.
2) On the second page, give a summary (within 250 words), keywords (five words or less, in alphabetical order) and a running head (within 60 characters).
3) From the third page on, give the introduction, materials and methods, results, discussion, (acknowledgments), references, tables, and figures, in that order.
4) Manuscripts should be five pages or less when printed.

</Reviews>
Reviews are to be comprehensive summaries of recent developments of research or theoretical or technical knowledge in or outside Japan. They should be explanatory as much as possible.
1) On the first page, enter the title, authors’ full names, affiliations, keywords (five words or less, in alphabetical order), running head (within 60 characters).
2) From the second page on, enter the main text. There are no specific rules for section organization, so the authors can freely organize the paper. Give the acknowledgments, references, tables, and figures after the main text, and in that order.
3) Manuscripts should be six pages or less when printed.

</Case Reports and Brief Notes>
Case reports and brief notes are for clinical cases and research that can be reported in a simpler format.
1) On the first page, enter the same information required for full papers.
2) On the second page, give a summary (within 120 words), keywords (three words or less, in alphabetical order) and a running head (within 60 characters).
3) From the third page on for case reports, the main text should be structured with introduction, case report, and discussion sections, giving them in that order. No such sections are to be made in brief reports. Give the acknowledgments, references, tables, and figures after the main text, and in that order.
4) Limit references to around 10 sources and omit the titles.
Reference example:
   i. Books
   ii. Journals

5) Manuscripts should be four pages or less when printed.

</Letters>
Letters are for matters which can be reported in simpler format than full papers or case reports; new insights on examinations, diagnoses, medical treatment, and other techniques; and brief descriptions of interesting clinical experiences.
1) On the first page, enter the same information required for full papers.
2) From the second page on, the main text is to be structured with no sections. Give the acknowledgements, tables, and figures after the main text, and in that order.
3) Limit references to five sources or less and omit the titles.
Reference example:
   i. Books
   ii. Journals

4) Manuscripts should be two pages or less when printed.

6. No page charge will be levied for publication in the Journal but authors may be charged for platemaking and tracing fees for excess pages.

7. The first 50 reprints are free of charge, with any additional copies to be paid for by the authors in increments of 50.
8. Once manuscripts are accepted, the Editorial Board will handle ordering of articles, editing and proofreading for publication. The authors will be responsible for the first proof; no changes in content are allowed during proofing.

9. Papers are generally published in order of completion of review.

10. The journal is issued four times annually: March, June, September, and December.

11. In principle, manuscripts should be submitted via online system.
   <Where to submit manuscripts>
   Manuscripts should be uploaded to https://mc.manuscriptcentral.com/jjvd.
   Inquiries about manuscripts and related matters should be made to the Editorial Department for the Japanese Journal of Veterinary Dermatology.
   <Where to make inquiries about manuscripts>
   Editorial Department for the Japanese Journal of Veterinary Dermatology, IPEC Inc.
   E-mail: jjvd@ipec-pub.co.jp

12. The copyrights to the articles published in the Journal shall be vested in the Japanese Society of Veterinary Dermatology.

13. When an article is accepted for publication, the authors should submit the “Consent to Publication” and the COI declaration required by the Japanese Journal of Veterinary Dermatology. They may be sent by post (originals) or e-mail (as a PDF document copied from the original) to the Editorial Office, the Japanese Society of Veterinary Dermatology.

14. These provisions went into effect on June 1, 2002.

Supplementary provision: